

**BYLAW NO. 483/07**  
**A BYLAW OF THE TOWN OF LA RONGE**  
**TO PROVIDE REGULATIONS FOR THE USE, CARE AND CONTROL**  
**OF THE LA RONGE CEMETERY**

The Mayor and Council of the Town of La Ronge, in the Province of Saskatchewan, hereby enacts as follows:

**I NAME**

- (a) This Bylaw may be cited as “The Town of La Ronge Cemetery Bylaw”.

**II SCOPE**

- (a) The Cemetery shall be known as the La Ronge and Area Cemetery.
- (b) This Bylaw shall apply only to the burial of dead human remains in the La Ronge and Area Cemetery, the location and plan of which is attached hereto as “Appendix A” of this Bylaw, and the regulations pertaining to the operation of the Cemetery and the enforcement of regulations as set out in this Bylaw and attached appendices.
- (c) This Bylaw shall comply with The Cemeteries Act, 1999 and the Cemeteries Regulations, 2001 as they apply to the governing of a Municipal run Cemetery.

**III DEFINITIONS**

- (a) Administrator – shall mean the Town Administrator appointed by the Town Council and for the purposes of this Bylaw shall include any person appointed by the Administrator from time to time, to act on his/her behalf in the administration of this Bylaw.
- (b) Base – the bottom or lower portion of a monument.
- (c) Block – means a subdivision of the Cemetery containing 16 plots.
- (d) Cemetery – means land owned by the Town of La Ronge set apart for, or used as, places for the interment of human remains and includes a place where human remains have hitherto been buried.
- (e) Council – means the elected Council of the Town of La Ronge.
- (f) Columbarium – means a structure or building designed for the purpose of storing the ashes of human remains, which have been cremated.
- (g) Cremains – means the remains of a body that has been cremated.
- (h) Deep Grave – means a grave with a minimum depth of 2.8 metres (110 inches).
- (i) Facilities Supervisor– means the Manager for the Department of Parks and Recreation of the Town of La Ronge, or any person acting under his or her instructions, or other person designated by the Council of the Town of La Ronge.
- (j) Foundation – is a concrete slab for the purpose of supporting monuments and constructed flush with ground level.
- (k) Grave Marker – means a flat or upright marker bearing the name of the interred deceased person for memorial purposes.
- (l) Lot/Grave – is a subdivision of land in the Cemetery for the purpose of a single burial.
- (m) Monument – is any structure in the Cemetery erected or constructed above the ground

on any lot/grave for memorial purposes. The monument shall be constructed of marble, granite, bronze or other material approved by the Administrator.

- (n) Niche – means an individual unit in a columbarium
- (o) Plot – means a subdivision of a block containing two or more lots.
- (p) Section – means a subdivision of land containing more than one block.
- (q) Town – means the Town of La Ronge.
- (r) Unsightly – means a condition of a property or thing that is untidy or in a state of disrepair

#### **IV BURIAL SECTION**

- (a) Block 20 (twenty) to Block 32 (thirty-two) inclusive, shall be cited as the Old Section.
- (b) Block 01 (one) to Block 19 (nineteen) inclusive, shall be cited as the New Section.
- (c) Prepaid plots sold prior to the final date of passing of this bylaw, and where no interment has occurred, will be subject to the regulations as set forth in this bylaw.
- (d) All existing graves in the Old Sections shall be excluded from the regulations as set forth in this bylaw providing that the gravesite is maintained. In the instance where an existing gravesite is not being maintained, the Grave Marker shall be the only area of the gravesite that will not be governed by the regulations set out under this bylaw.

#### **V TRAFFIC**

- (a) Vehicles being operated within the confines of the Cemetery shall not travel at a speed greater than twenty (20) kilometers per hour.
- (b) No person, except those employed in the performance of their duties shall drive a vehicle on any part of the Cemetery other than on a roadway provided for that purpose.
- (c) No A.T.V.'s or Snowmobiles shall be allowed within the limits of the Cemetery.

#### **VI INTERMENT**

- (a) Any person applying for interment in the Cemetery shall furnish the Administrator with such particulars as he/she may require for the purpose of maintaining the records.
- (b) The funeral home or family desiring to have a grave dug shall notify the Administrator and make arrangements for the purchase of a lot (unless a lot has already been purchased). Twenty four (24) hours notice, including one business day, exclusive of Saturdays, Sundays, Public and Statutory Holidays must be given to the Town before an interment or disinterment takes place. No application or notice shall be received on Saturday, Sunday, or on a Public or Statutory Holiday, except on production of a medical certificate that an early interment is desirable
- (c) Interment may take place between the hours of 8:00 o'clock in the morning and 4:00 o'clock in the afternoon on any day except Saturday, Sunday and Statutory Holidays. Special arrangements for burials after 4:00 o'clock or on Saturdays, Sundays or holidays must be made at the Town Office.
- (d) The Cemetery will be closed to the public after sunset and before sunrise of each day.
- (e) During a burial service, all work in the immediate vicinity of the Cemetery shall be discontinued.
- (f) A licensee of any plot, who, having the necessary authority, desires to have a grave dug

therein, shall first notify the Town who will then make the necessary arrangements with the Facility Supervisor, to locate and mark the boundaries of the gravesite prior to digging.

- (g) No interment of a body shall be permitted in the same grave where another body has already been interred, with the exception of cremated remains or in the case of parent and child concurrently or two infants buried concurrently in one casket, subject to applicable legislation.
- (h) No interment shall be made until a legal burial permit has been obtained and proper notice is given to the Town Administrator as herein provided.
- (i) No person shall bury any dead body in the Cemetery until such person has complied with the provisions of The Public Health Act, The Vital Statistics Act, and The Cemeteries Act, 1999 of the Province of Saskatchewan.
- (j) It is optional whether grave liners for coffins are used at burials. Where grave liners are used, they must be constructed in such a way that in the event of their eventual decay, there will be minimal collapse of the soil above.
- (k) Grave liners for cremains will be allowed. The grave liners must be made of plastic or fiberglass and be no larger than 12" high by 16" wide.
- (l) No grave for the burial of an adult shall be less than six feet in depth from the surface of the ground surrounding the grave, and no more than one body per grave shall be allowed, except however, a maximum of two ash remains may also be interred. Cremains will be buried under the monument if the interment of the cremains is to take place first. Three ash remains may be interred with no interred body in the following order; head, middle and foot.
- (m) No interment of remains or cremains is permissible except within the plot acquired by the licensee for that purpose.
- (n) Cremains shall be buried no less than two (2) feet in depth from the surface of the surrounding ground.
- (o) No interment of two or more bodies shall be made in one grave except in the case of parent and child concurrently or two infants buried concurrently in one casket, subject to applicable legislation.
- (p) No grave shall be used for any other purpose than for the burial of the human dead, nor for the burial of any person other than the licensee or his/her immediate family.

## **VII GENERAL REGULATIONS**

- (a) In the event of the consecration of any part of the Cemetery by any religious denomination holding property therein, such act of consecration shall not be held to invest the said religious body with any exclusive rights and powers of jurisdiction either spiritual or temporal, within the Cemetery, and such religious body shall be subject to the rules and regulations governing the Cemetery.
- (b) The Town or any official thereof shall not be held responsible for any mistakes resulting from lack of precise instructions regarding the grave space where an interment is to be or has been made.
- (c) Employees of the Cemetery are not permitted to do any work for lot owners except upon order of the Administrator, but are required to be civil and courteous to all visitors.
- (d) All persons while in the Cemetery shall conduct themselves in a quiet and orderly

manner.

- (e) All persons who enter the Cemetery shall do so at their own risk, and shall be and remain responsible for any injury or other loss, whether to person or property at the Cemetery. The Town of La Ronge and its employees and agents shall not be responsible for any such loss or injury, including loss, injury or damage to monuments or markers, whether resulting from negligence of their employees, agents or otherwise.
- (f) With the exception of the Town of La Ronge maintenance staff, while in the performance of their duties as caretakers of the Cemetery, all persons are strictly prohibited from picking flowers, wild or cultivated, breaking or injuring any tree, shrub or plant, or from writing upon, defacing, or injuring any property, memorial, fence or other structure within the grounds. Infractions to this bylaw will be subject to the General Penalty Bylaw of the Town of La Ronge #344/95.
- (g) Permanent structures of any kind other than monuments or markers and Columbarium are prohibited in the New Section Cemetery.
- (h) Grave Sales – Sale of graves will be done in an orderly fashion on a first come first served basis. Whenever possible, graves will be sold in order to minimize disruption of existing graves.
- (i) Request for Specific Grave(s) – The Administrator may consider requests for a specific grave or graves in specific locations by persons provided that the plot has not been pre-sold, or it does not conflict with any trees or other natural obstructions deemed to be in the best interest of the overall appearance of the cemetery.
- (j) Whenever a body is permanently disinterred from a grave and the grave is vacated, ownership rights of the lot so vacating shall revert to the Town of La Ronge.
- (k) All persons employed in the construction and/or installation of grave markers or in doing any other work on lots or graves in the Cemetery, shall be subject to the direction and control of the Administrator, and in the case of any such person or persons refusing to obey the direction or orders of the Administrator, the Administrator shall be empowered to remove such person or persons from the Cemetery.
- (l) The Administrator may remove or prevent the placing of any stand, holder, base or other receptacle for flowers or plants, deemed to be unsuitable and a hindrance to the maintenance of the Cemetery.
- (m) The Administrator, or any Town employee in his charge, shall be empowered to remove from the Cemetery any person or persons disturbing the quiet and good order of the Cemetery by noisy or improper conduct or language.
- (n) Approved contractors, in a manner specified by the Town, will do the digging of graves. Family members wishing to dig the grave will be permitted providing that they follow the direction of the funeral director. The funeral director will ensure that all soil removed from the grave is suitably contained, and in the event of freezing occurring, store said soil in a warm environment until returned to the grave.
- (o) When filling in a grave after interment, heaping of the soil is desirable to allow for settling. When suitable time has elapsed, the Town will, if necessary, finish leveling the site by adding or removing soil.
- (p) No person shall write upon, mark, scratch, deface or injure any lot, grave marker, fence, building or any structure in or around the Cemetery. Any person found guilty of such damage shall be responsible for the cost of repairing the damage and be subject to the

penalty imposed under the Town of La Ronge General Penalty Bylaw #344/95, as referred to in Section XXI of this Bylaw.

- (q) All notices and communications required to be given to purchasers of a lot or lots, or their heirs, may be delivered either in writing by registered mail to their last known address or given verbally by the Administrator in the presence of another person and shall be considered sufficient evidence that such notices have been given.

## **VIII LICENSES**

- (a) The Town may grant a license to any person for the exclusive use by him, his heir, his executor, or administrator of any plot or grave or any other person upon written approval from the original licensee, his heir, executor or administrator. The said license is to be subject to all the provisions of this bylaw and amendment thereto or any regulation passed from time to time by the Council.
- (b) The fees for the purchase and opening of graves at the Cemetery shall be in accordance with the rate set out in Schedule "A" attached to and forming part of this Bylaw, or as may be amended from time to time.
- (c) It shall be the responsibility of the licensee, his heir, executor or administrator, to maintain a current address for service in the office of the Town Administrator. Direction to that shall be so noted on the License.
- (d) The Town Administrator or his or her designate shall make all sales of graves in the Cemetery and shall receive all monies resulting from such sales. The purchase of a grave includes the License for its use.
- (e) The Town Administrator shall keep:
  - 1. An accurate account of all monies received there from and of all expenditures made in connection with the Cemetery;
  - 2. The name and description of each grave in the Cemetery;
  - 3. The name and description of the licensee and of every transfer thereof;
  - 4. All other books necessary to keep a complete record of all business transacted by him in connection with the Cemetery.
- (f) The License for use of a grave is valid for a period of twenty (20) years from the date of issue. At the expiration of twenty (20) years, the Town shall contact the party or his/her heirs to determine if they desire to renew the reservation for unused lot or lots. If, after using every possible means to contact the party or his/her heirs, the Town fails to establish contact, the Town may, by publishing notice in two issues of a local newspaper, cancel the reservation and make it available to the public.
- (g) Funeral directors shall have all documents for interments in the Cemetery signed and necessary fees paid prior to any work being undertaken at the Cemetery, by the owner of the grave in which such interment is to be made or by the legal representative of the owner.

## **IX SURRENDER OF LICENSE:**

- (a) Cemetery graves shall not be resold but may be transferred back to the Town of La Ronge. In a case where the grave is transferred back to the Town, the Town will refund to the licensee the original purchase price, less a transfer fee of \$25.00.
- (b) The license to use a grave cannot be transferred except to an immediate family member

and upon receipt by the Office of the Town Administrator the written authorization of the original licensee or his legal representative, plus a transfer fee of \$25.00.

- (c) Whenever human remains are removed from the Cemetery plot, the license to the plot so vacated may be sold back to the Town and the Town shall refund to the Licensee the original purchase price, less the transfer fee of \$25.00. When human remains are transferred from one lot to another lot, the original price paid may be applied toward the cost of the purchase of a license in respect to the new plot or the cost of the disinterment as set in Schedule "A" of this Bylaw.

#### **X DUTIES OF FACILITIES SUPERVISOR**

- (a) It shall be the duty of the Facilities Supervisor to determine the location of grave lots, whose decision shall be final, subject to the provisions of The Cemeteries Act, 1999.
- (b) It shall be the duty of the Facilities Supervisor to maintain the roads entering into and within the Cemetery.
- (c) It shall be the duty of the Facilities Supervisor to supervise the digging and filling of graves to ensure other grave sites are not disturbed.
- (d) It shall be the duty of the Facilities Supervisor to ensure the cemetery is kept in a clean and orderly condition.

#### **XI DISINTERMENT:**

- (a) No person shall disinter or remove a body from any lot or plot without first producing a written order from the licensee of such lot, a permit for such disinterment or removal issued by the Minister of Public Health, and a receipt from the Town Administrator showing that the necessary fees have been paid in accordance with rates set out in Schedule "A" of this Bylaw.
- (b) The Town's service in connection with disinterment shall only include the opening of the grave down to the top of the casket or urn and the Funeral Director in charge shall be responsible for the actual removal of the remains or ashes.

#### **XII FREE PLOT:**

- (a) There shall be no special section within the Cemetery reserved for the interment of unclaimed bodies or indigent persons, however, the Director of Social Services may issue an order for the interment of unclaimed bodies or an indigent person within the Cemetery and the Town Commissioner shall issue the necessary license for the interment free of charge.
- (b) The Town shall provide a lot without charge, for the burial of persons whose funeral expenses are paid by another Government Agency.

#### **XIII MONUMENTS AND MARKERS:**

- (a) All monuments, markers and foundations shall be installed entirely within the plot for which it was intended.
- (b) No person shall place or erect in the Cemetery any monument without first obtaining a permit from the Town Administrator. Such permit will only be issued to the licensee of the plot in question.
- (c) All monuments shall be manufactured of granite, marble, bronze or other material approved by the Administrator.
- (d) The initial monument or marker for each plot must be placed at the head of the grave

and shall be in a location designated or approved by the Administrator. Exception to this would be where a continuous concrete foundation has been poured and the monument or marker will be placed at the foot of the grave.

- (e) There shall be not more than one monument and one marker permitted on each lot except where cremated remains are to be buried in an occupied grave with an existing monument or marker. In such cases, additional monuments or markers set at the head of the grave would be allowed providing the monuments or markers together do not exceed the specifications for a single or double monument, as set out in the size restrictions listed below.
- (f) Grave covers will not be permitted in any section of the Cemetery from date of this Bylaw excepting those already in place or where a family has a lot or lots covered. The unused lot may be covered after it has been used.
- (g) In the Old Section, flat and upright grave markers of granite, marble, lonite or any durable, non-corrosive material may be installed.
- (h) In the New Section, only flat grave markers of granite, marble, lonite or any durable, non-corrosive material may be installed.
- (i) The Town reserves the right to adjust any grave marker that is installed improperly and forward any charges to the registered installer of the marker.
- (j) Any group, individual or company wishing to install a marker must first acquire an installation permit from the Town of La Ronge.
- (k) Columbarium plaques must not exceed 11" in height or width.
- (l) **Single Monument:**
  - Foundations shall not exceed the dimensions of 48" long by 30" wide and have a minimum thickness of 4" with a finished height of not more than one (1) inch above ground level.
  - The monument base and monument shall not exceed 36" long by 18" wide and not be higher than 36" and is to be placed on the foundation so that it is no closer than six (6) inches from any edge. Such specifications shall be those applicable in cases where a monument or pillow is to mark a single grave lot with multiple interments.
- (m) **Double Monument:**
  - To mark two graves adjacent to each other.
  - Foundations shall not exceed the dimension of 54" long by 30" wide and have a minimum thickness of 4" with a finished height of not more than one (1) inch above ground level.
  - The monument base and monument shall not exceed 42" long by 18" wide and not be higher than 36" and is to be placed on the foundation so that it is no closer than six (6) inches from any edge.
- (n) **Single Flat Markers:**
  - Foundation shall not exceed the dimension of 48" long by 30" wide and have a minimum thickness of 4".
  - The marker shall not exceed 36" long by 18" wide.
  - The funeral home will be responsible for the foundation and to have the marker installed

into the foundation if required.

(o) **Double Flat Markers:**

- Foundation shall not exceed the dimension of 54" long by 30" wide and have a minimum thickness of 4".
- The marker shall not exceed 42" long by 18" wide.
- The Funeral Home, Licensee, or monument supplier will be responsible for the foundation and to have the marker installed into the foundation if required.

(p) **Cremaains Section – single – continuous concrete pad:**

Marker shall not exceed 20" long by 20" wide and be a minimum of 3" thick.

Monument base and monument shall not exceed 20" long by 20" wide and not be higher than 16".

(q) **Cremaains Section – double – continuous concrete pad:**

Marker shall not exceed 44" long by 20" wide and be a minimum of 3" thick.

Monument base and monument shall not exceed 44" long by 20" wide and not be higher than 24".

#### **XIV MONUMENT IN DISREPAIR**

- (a) The Administrator may declare any monument, marker, grave cover or other structure in the Cemetery to be in a state of disrepair or of unacceptable quality and may order the Licensee to repair the same within thirty (30) days of the notice.
- (b) If the Licensee of the monument or marker, grave cover or other structure neglects to make the required repairs or alterations within the said period of 30 days, or if attempts to contact the Licensee have been unsuccessful and the Licensee can not be located, the Administrator may have the monument, marker, grave cover or other structures removed from the Cemetery and disposed of, or at the Licensee's request, the Administrator may, if feasible to do so, make the repairs to the monument, marker, grave cover or other structures and charge the cost thereof to the Licensee, which may be recovered as a debt by the Licensee to the Town.
- (c) The Town of La Ronge reserves the right to remove any grave cover that:
- Is deemed unsightly;
  - Is damaged and / or
  - Is at least 10 years old;

and, shall only do so after no less than 60 (Sixty) days written notice to a known family member. The grave cover shall be treated as a disposable item and shall be disposed of in a manner consistent with the common disposing practices of the Town of La Ronge.

#### **XV CARE OF GRAVES**

- (a) The Administrator shall have the general care of the entire Cemetery. The Licensee of the graves shall observe all rules and regulations passed from time to time by Council for keeping the graves in order.
- (b) No permanent structure or material shall be constructed, placed or planted in or around any plot other than for the purposes of operating the as authorized by the Administrator.



- (c) The Town shall remove any permanent structure or material erected before the passing of this Bylaw, when it reaches a state of disrepair as determined by the Administrator, 30 days after notification in writing has been given to the Licensee at his last known address.
- (d) The employees shall have authority to remove all floral designs, flowers, weeds, grass, trees, shrubs or plants of any kind or any article from the Cemetery as soon as, in the judgment of the Administrator, they become unsightly, dangerous, detrimental or diseased.
- (e) The Administrator may prevent the removal of any flowers, floral designs, trees, shrubs or plants of any kind.
- (f) The Town shall have the authority to level the ground on existing graves when it is deemed unsightly, or is detrimental to the grooming and maintenance of the Cemetery. The removal of fencing and or corner posts may be done for the purpose of leveling of the ground and may or may not be erected depending on the state of repair and the history of maintenance of the grave sight.

**XVI FLORAL ARRANGEMENTS**

- (a) Cut flowers, including artificial flowers, and/or fraternal emblems shall be permitted, provided that the flower container and/or emblem are permanently secured to the base or marker. No glass will be permitted.
- (b) The Cemetery employees will remove or prevent the placing of any stand, holder, vase, or other receptacle for flowers or plants, which is deemed to be unsuitable for such purpose, is unsightly or is not physically attached to the monument, base or marker. No glass will be permitted.
- (c) The Cemetery employees will remove from any grave any funeral design or floral piece which has become wilted, or after a period of ten (10) days, whichever is sooner, or any other article or thing which is, in his opinion, unsightly.
- (d) Its owner or owners shall decorate no grave or plot or others interested therein with any trees, shrubs or plants without written permission of the Administrator. This shall not be deemed to prohibit the placing of cut flowers upon graves, as per section (a) above.

**XVII BORDERS, FENCES, HEDGES**

- (a) No border, fence, railing, trellis, coping or hedge or any other bounding or enclosing object or material shall be constructed, placed or planted in or around any lot other than for the purpose of operating the Cemetery as authorized by the Administrator.
- (b) Any border, fence, railing, trellis, coping or hedge or any other bounding or enclosing object or material erected before the passing of this bylaw shall be removed by the Town when it reaches a state of disrepair as determined by the Administrator. Notice in writing of such action shall be forwarded to the Licensee at his/her address for service.
- (c) No tree or shrub shall be planted in the Cemetery except with the permission of the Administrator. If any tree, shrub or plant situated on or adjacent to any plot or part thereof, in the opinion of the Administrator by means of its roots or branches, in any way becomes detrimental to any adjacent grave, path or driveway or to the general appearance of the or becomes dangerous or inconvenient to the public, the Administrator may arrange for the removal of such tree, shrub or plant or parts thereof.
- (d) The Administrator shall provide for the planting of trees and shrubs to preserve and maintain landscape features.

**XVIII NOTICE**

- (a) All notices required by this bylaw, to be given to Licensees, permit holders or to any other parties may be delivered by the Administrator in writing by regular mail to the last known address of the licensee, owner or other party and such delivery or mailing shall constitute proper notice under this bylaw.

**XIX INDEMNITY**

- (a) The Town shall indemnify and save harmless each of its employees and servants, including the Administrator and/or their designates, from all liability, claims and causes of action including all costs in relation thereto, arising from all acts or omissions of each such person in the performance of his or her duties or services hereunder, provided the same have been carried out in good faith.

**XX ENFORCEMENT OF RULES**

- (a) The Administrator is hereby empowered to enforce all rules and regulations and to exclude from the Cemetery, any person violating same and to remove any monument or marker installed contrary to this bylaw. The Administrator may take all other actions necessary or advisable for the performance of this bylaw, including the disinterment of the bodies hereafter buried in contravention hereof. The costs incurred, as the result of all such actions shall be recoverable from the licensee. The Administrator shall have charge of the grounds and buildings including the conduct of the funerals, traffic, employees, licensees and visitors and at all times, shall have supervision and control of all persons in the Cemetery.

**XXI PENALTY**

- (a) Any person guilty of an infraction of this Bylaw or any part thereof, shall be liable on summary conviction, to the penalties prescribed by the General Penalty Bylaw #344/95 of the Town of La Ronge.

**XXII REPEAL OF EXISTING BYLAW**

- (a) Bylaw No. 164/81 of the Town of La Ronge is hereby repealed.

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Mayor

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Town Administrator

Read a third time and adopted, this \_\_\_\_\_ day of \_\_\_\_\_, 2007

**SCHEDULE "A"  
FEES**

1.	Fee for single lot	\$400.00
2.	Disinterment	\$500.00

