

TOWN OF LA RONGE

BYLAW NUMBER 632/20

A BYLAW OF THE TOWN OF LA RONGE IN THE PROVINCE OF SASKATCHEWAN KNOWN AS THE GENERAL ELECTION BYLAW

WHEREAS, pursuant to Section 9.1(1) of the *Local Government Elections Act, 2015*, a council may, by bylaw, establish a general election bylaw,

The Council of the Town of La Ronge, in the Province of Saskatchewan, enacts to provide for the establishment of election procedures as follows:

1. **Short Title**

This bylaw may be cited as the "Election Bylaw".

2. **Purpose and Scope**

- 1) The purpose of this bylaw is to establish the rules for the conduct of Town elections in accordance with the requirements of the *Local Government Elections Act, 2015*.
- 2) This bylaw applies to all Town elections.

3. **Definitions**

- a) **Advance Poll** means a poll held prior to election day to permit voters who expect to be absent then to cast their ballot.
- b) **Ballot** means a paper listing the names of candidates standing for election and questions or Bylaws posed to electors, with places for electors to mark their choices.
- c) **Candidate** means a person nominated in for election to Council.
- d) **Election** means an election of members of Council, pursuant to the *Northern Municipalities Act, 2010* and includes a by-election.
- e) **Election Official** includes a returning officer, deputy returning officer, poll clerk, revising officer, associate returning officer, nomination officer, enumerator, constable and any other supervisory officer and assistance appointed to assist with the election.
- f) **Nomination Day** means the day set for candidates to be nominated for the election.
- g) **Nomination Officer** means a person appointed by the returning officer to receive nomination packages and issue receipts on Nomination Day.
- h) **Returning Officer** means the Town of La Ronge Chief Administrative Officer or the individual appointed by Town Council who has the powers, duties and functions as set out in the Act;
- i) **Town** means the Town of La Ronge.

4. **Election**

- 1) As per Section 10 of the *Local Government Elections Act, 2015*, a general election will be held:
 - a) On November 09 2020;
 - b) On November 13, 2024; and
 - c) After the date mentioned in Section 4.1(b), at intervals of every four (4) years on the second Wednesday of November.

d) Following Section 4.1(c), if the election day falls on a statutory holiday, the election day will be held on the Monday of that same week.

2) Polls will be open 9:00 am until 8:00pm on election day.

5. Methods of Giving Notice

1) Notice shall be given to the general public for: notice of poll and advance polls, call for nominations, call for further nominations, and abandonment of poll in accordance with this section:

- a) Shall be posted in the Municipal Office
- b) Shall be posted at the School Division Office
- c) Posted in at least one (1) conspicuous place in the municipality
- d) On the Town's website, www.laronge.ca

2) The notice requirements set forth in Section 5.1 are minimum requirements and utilizing additional methods or repeating notice, may be permitted as deemed appropriate by the Returning Officer.

6. Nomination Day

1) As per Section 66 of the *Local Government Elections Act, 2015*, notice for Nomination Day shall be provided at least 10 days prior calling for nominations with respect to the vacancies to be filled by the election.

2) Nomination Day shall be held on the fifth (5th) Wednesday prior to the Election Day.

3) Nominations may be accepted at the Town of La Ronge Office:

- a) During regular office hours after posting the call for nominations; and
- b) Between 9:00am and 4:00pm on nomination day.

4) All nomination packages must be submitted to an authorized nomination officer.

5) After receiving the nomination, the Nomination Officer will:

- a) Make a copy of the receipt issued and attach the copy to the nomination form;
- b) Make a copy of the nomination form for public inspection;
- c) Post a copy of each nomination form, public disclosure statement and criminal record check in the municipal office;
- d) Store the original nomination form in a secure location; and
- e) Retain the nomination form and all attached information for the duration of the term of office.

7. Nomination Packages

1) Every candidate must include the following information:

- a) Nomination Form;
- b) Criminal Record Check; and
- c) Public Disclosure Statement.

2) Every candidate must complete the nomination form and public disclosure statement in its entirety.

3) Every candidate for municipal office shall obtain a criminal record check at their own expense. The criminal record check shall be dated within thirty (30) days of the submission of the nomination package.

8. Ballots

1) All ballots shall be in alphabetical order by surname.

2) All ballots shall list the candidate's occupation.

9. Election Official Remuneration

- 1) All non-employee Election Officials shall receive remuneration per the Town of La Ronge per diem rate of \$160.00.
- 2) All employee Election Officials shall receive time in lieu or overtime pay in accordance with *Saskatchewan Employment Standards*.

10. Responsibilities

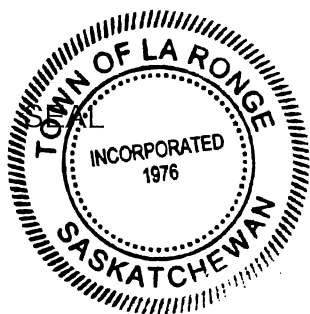
The Returning Officer shall ensure compliance with this Bylaw, the *Local Government Elections Act, 2015*, and the *Local Government Election Regulations, 2015*.

11. Repeal

Bylaw 527/12 is hereby repealed.

12. Force

This bylaw shall come into force and take effect with the general election to be held in 2020.





Mayor



Chief Administrative Officer

Read a first time the 24th day of June, 2020.
Read a second time the 24th day of June, 2020.
Read a third time and adopted the 29th day of July, 2020.

CERTIFIED A TRUE COPY OF
BYLAW 632/20 ADOPTED BY
COUNCIL ON July 29 2020



ADMINISTRATOR